



DEMOCRACY PREP FREEDOM PREP

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Freedom Prep Charter School Board Meeting Agenda February 6, 2019

Call to Order – 6:38pm

Roll Call

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Yes
Keisha Usher-Martin	Yes
Tomas Varela	Absent

Also in attendance: Margaret Marrer, Christopher Lessard, Johna Lozada, Linda Jones Easton, Kent Anker, Andrew Yeash, Kaitlin Rodrigues, Kaitlin McCann, Latoya Pearson, Rebecca Agostino

Reading of the Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting the public is discussed or acted upon.

In accordance with the provisions of this act, Freedom Prep Charter School has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post and to the Office of the Camden County Clerk.

Formal action may take place at this meeting.

Board President Report

Leadership Report

- FPCS Data Dashboard A01

Board Secretary Report

Other Items

- Please complete your Personal/Relative Disclosure statement online. Look for an email from the NJ School Ethics Commission (schoolethics@doe.nj.gov) that should have been received between the dates of January 29 and February 1.

Action Items

013119-1 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the agenda.

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Yes
Keisha Usher-Martin	Yes
Tomas Varela	Absent

013119-2 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the minutes from the following meetings:

- December 20, 2018 **A02**

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Yes
Keisha Usher-Martin	Yes
Tomas Varela	Absent

EXECUTIVE SESSION

013119-3 RESOLVED that pursuant to Section 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of confidential personnel, student matters, and legal matters. Further resolved that discussion of such subject matter in Executive Session can be disclosed to the public either at the resumption of the public session at the conclusion of the Executive Session, or at a public session at some later date when the need for confidentiality no longer exists.

The Board moved into Executive Session at 6:40pm to discuss confidential personnel and legal matters after the following vote:

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Yes
Keisha Usher-Martin	Yes
Tomas Varela	Absent

Tomas Varela entered the meeting at 6:41pm.

013119-4 RESOLVED that the Board move back into public session at _____ after the following vote:

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

PROGRAM & PERSONNEL

013119-5 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the termination of Randy Conley and Juliana Jennings contingent on their NJ permanent certification not being completed by February 8, 2019 to replace their NJ substitute certification.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-6 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the termination of the following employees, effective February 15, 2019.

- Aurella Green, FPE Ops Manager
- Andrea Yeash, FPE Teacher
- Carrie Daniels, FPE Teacher

Tabled

013119-7 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the hiring of the following employees pending criminal history clearance and all other reviews:

Name	Position	School	Start Date	End Date	Salary
David Polanco	Teacher	FPM	2/11/19	6/30/19	\$61,500
Pasma Ayad	Teacher	FPH	1/15/19	6/30/19	\$50,000

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes
 Carole Kraemer Yes
 Sean McGrew Yes
 Keisha Usher-Martin Yes
 Tomas Varela Yes

013119-8 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the special rate of \$10 per hour for staff who supervise scholars who are picked up late.

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns Yes
 Carole Kraemer Yes
 Sean McGrew Yes
 Keisha Usher-Martin Yes
 Tomas Varela Yes

013119-9 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following professional development requests:

Date	Description	Location	Attendees	Reg. Cost	Hotel Rqd.	Other Costs
2/8-9/19	Reading Reconsidered	Albany, NJ	Rob Goldstein	\$1000	Yes	Travel
2/26/19	How to Investigate HIB Claims	Monroe, NJ	Jaclun DiCapua	\$150	No	Travel
2/8/19	Why we Bully: Talking about Race	New Brunswick, NJ	Kaitlin McCann	\$0	No	Travel

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns Yes
 Carole Kraemer Yes
 Sean McGrew Yes
 Keisha Usher-Martin Yes
 Tomas Varela Yes

013119-10 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following field trips for the month of January:

Grade	Date	Location	Price
11th	2/5/19	Junior Achievement Edison, NJ 08837	\$0 Trip \$1,400 Transportation
6 th	2/13/19	The African American Museum of Philadelphia Philadelphia, PA Saint Joseph's University Philadelphia, PA	\$270 Trip \$395 Transportation
7 th	2/13/19	Temple University Philadelphia, PA Mutter Museum Philadelphia, PA	\$300 Trip \$395 Transportation
9 th	2/2/19	The Metropolitan Museum of Art New York, NY	\$1,009.95 Trip \$1,925 Transportation
10 th	2/2/19	Franklin Institute Philadelphia, PA	\$860.30 Trip \$225 Transportation

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns Yes
 Carole Kraemer Yes
 Sean McGrew Yes
 Keisha Usher-Martin Yes
 Tomas Varela Yes

013119-11 RESOLVED that the Freedom Prep Charter School Board of Trustees has received and reviewed the report of the Regional Director on Harassment, Intimidation and Bullying and has affirmed, denied or modified the report as appropriate and accepts the revised report as attached.. **A03**

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes
 Carole Kraemer Yes
 Sean McGrew Yes
 Keisha Usher-Martin Yes
 Tomas Varela Yes

013119-12 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) revised as of January 2019 as presented and attached. **A04, A05**

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-13 RESOLVED that the Freedom Prep Charter School Board of Trustees appoints Linda Jones Easton as the Public Agency Compliance Officer, the Affirmative Action Officer, Title IX Coordinator and Section 504 Office for the 2018-19 School year.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-14 RESOLVED that the Freedom Prep Charter School Board of Trustees appoints Terah Johnson as the Homeless Liaison for the 2018-19 school year.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-15 RESOLVED that the Freedom Prep Charter School Board of Trustees adopts the Integrated Pest Management Plan for the 2018-19 school year as presented and attached. **A06**

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-16 RESOLVED that the Freedom Prep Charter School Board of Trustees reauthorizes the \$.31/mile reimbursement rate for school business related travel for the 2018-19 school year.

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Yes
Keisha Usher-Martin	Yes
Tomas Varela	Yes

013119-17 RESOLVED that the Freedom Prep Charter School Board of Trustees reauthorizes the \$35/hour rate for home instruction services for the 2018-19 school year.

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Yes
Keisha Usher-Martin	Yes
Tomas Varela	Yes

013119-18 RESOLVED that the Freedom Prep Charter School Board of Trustees adopts the Local Wellness Policy for the 2018-19 school year as presented and attached. **A07**

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Yes
Keisha Usher-Martin	Yes
Tomas Varela	Yes

FINANCE

013119-19 RESOLVED that the Freedom Prep Charter School Board of Trustees accepts the Bilingual Program Planning grant of \$60,000.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Yes
Keisha Usher-Martin	Yes
Tomas Varela	Yes

013119-20 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the submission of the school's application for re-allocated Title I funds in the amount of \$25,888. **A08**

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-21 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the gross payroll for December 14, 2018, in the amount of \$321,679.01 and for December 31, 2018, in the amount of \$327,879.56.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-22 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the January 2019 bills list in the amount of \$1,173,738.11 **A09**

Motion by: Sean McGrew

Seconded by: Carole Kraemer

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-23 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the Board Secretary's Reports for the month of December 2018 in accordance with 18A:17-36 and 18A:7-9. **A10**

I certify that as of December 31, 2018, the total of encumbrances and expenditures for each line item do not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Board Secretary

Date

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

013119-24 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the Reconciliation Report in accordance with 18A:17-36 and 18A:7-9 for the month of December 2018. The Reconciliation Report and Secretary’s Report are in agreement for the months of December 2018. **A11**

Motion by: Carole Kraemer

Seconded by: Tomas Varela

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes

Public Comment

Andrea Yeash addressed the board.

013119-25 RESOLVED that the Freedom Prep Charter School Board of Trustees adjourns the meeting at 9:03.

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns Yes
Carole Kraemer Yes
Sean McGrew Yes
Keisha Usher-Martin Yes
Tomas Varela Yes